

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES

MARCH 19, 2025

Pursuant to Act 267 of 1976, as amended (Open Meetings Act), the Board Members of the South Haven Area Regional Airport Authority (SHARAA) met at the South Haven Area Regional Airport, 73020 C.R. 380, South Haven, Michigan on Wednesday, MARCH 19 2025.

Jon Woodhams Called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 pm.

BOARD MEMBERS PRESENT:

Jon Woodhams, Geneva Township, Vice Chair
Jim Sankofski, Casco Township
Julian Allen, Covert Township
Ross Woodhams, alternate for City of South Haven
Fred Bower, Covert Township

BOARD MEMBERS ABSENT:

Mary Hosley, City of South Haven
Brent Nichols-Chair
Todd Jensen, South Haven Township

- I. **Agenda:** Jay Allen motioned to approve the agenda for the MARCH 19, 2025, Airport Board Meeting. Fred Bower seconded this motion. **All voted in favor. The motion to approve the agenda carries. YEA 5 / NA 0**

II. **Public Comments:** Mr. Torp commented that since Public Comments are item II on the agenda, he cannot comment on a current meeting since comments come before business items. He added that this section should be further into the agenda, but he reviewed Robert's Rules and said it seems this is how the process goes-with Public Comments first.

Mr. Torp asked why the monthly expense report only shows expenses and no income. Vice Chair Jon Woodhams commented that it is a monthly expense report, therefore it will show expenses only.

Jay Allen motioned to approve the consent agenda, and Ross Woodhams seconded this motion:

Consent Agenda:

- Expenses from:
- February 2025 Totaling: \$9,599.14
 - Manager's report dated: MARCH 19, 2025

- Minutes of FEBRUARY 19, 2024

A roll call vote to approve the consent agenda was taken and **all voted in favor. The motion carries.**
YEA 5 / NA 0

III. **Committee Reports:** None

IV. **Old Business:**

Update on the Rwy 23 Obstruction removal (trees) from engineering consultants Mead & Hunt:

The Rwy 23 tree removal project has been designed, and bid and was supposed to take place by March 31, 2025. Due to the delay in receipt of the Federal BIL funding the process has been delayed. In turn this delays the tree removal until after October 2025, dependent on BIL funding release. Assuming funding arrives in time, it is expected the Rwy 23 obstructions will be addressed by May 2026.

V. **New Business:**

QT Pod-Petroleum on Demand Self-Serve AvGas Terminal Service Contract Renewal:

Fred Bower motioned to accept the QT Pod service contract under their base-plan of \$1,195 annually, or at the Manager's discretion if it is found through more information gathering that the 5-year plan proves more beneficial by offering any flexibility. Jay Allen seconded this motion. Manager and Assistant Manager to gather more information before signing. A roll call vote was taken. **All voted in favor. The motion carries. YEA 5 / NA 0**

IV. **Member Comments:** None

Ross Woodhams moved to adjourn the meeting Jay Allen seconded this motion. The meeting was adjourned at: 7:53pm

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY

Brent Nichols, Chairman
Jon Woodhams, Geneva Township, Vice Chair
Todd Jensen, South Haven Township
Mary Hosley, City of South Haven
Ross Woodhams, alternate for City of South Haven

Fred Bower, Covert Township
Julian Allen, Covert Township
Jim Sankofski, Casco Township
Nancy Kelley, Treasurer
John Carlson, Secretary