

## SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES

JANUARY 15, 2025

Pursuant to Act 267 of 1976, as amended (Open Meetings Act), the Board Members of the South Haven Area Regional Airport Authority (SHARAA) met at the South Haven Area Regional Airport, 73020 C.R. 380, South Haven, Michigan on Wednesday, JANUARY 15 2025.

Brent Nichols Called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 pm.

### BOARD MEMBERS PRESENT:

Jon Woodhams, Geneva Township, Vice Chair  
Mary Hosley, City of South Haven  
Jim Sankofski, Casco Township  
Todd Jensen, South Haven Township  
Brent Nichols-Chair  
Fred Bower, Covert Township

### BOARD MEMBERS ABSENT:

Ross Woodhams, alternate for City of South Haven

- I. **Agenda:** Jon Woodhams motioned to approve the agenda for the JANUARY 15, 2025, Airport Board Meeting. Mary Hosley seconded this motion. **All voted in favor. The motion to approve the agenda carries. YEA 6 / NA 0**
- II. **Public Comments:** NONE

Jon Woodhams motioned to approve the consent agenda, and Mary Hosley seconded this motion:

### Consent Agenda:

- Expenses from:
- November 2024 Totaling: \$22,805.63
  - December 2024 Totaling: \$6,385.50
  
  - Manager's reports dated: DECEMBER 18, 2024 & JANUARY 15, 2025
  
  - Minutes of NOVEMBER 20, 2024

A roll call vote to approve the consent agenda was taken and **all voted in favor. The motion carries. YEA 6 / NA 0**

III. **Committee Reports:** NONE

IV. **Old Business:**

Mary Hosley moved for acceptance of the Runway 23 Tree Removal construction contract from MDOT Aeronautics. Brent Nichols seconded this motion. A roll call vote was taken. **All voted in favor. The motion carries. YEA 6 / NA 0**

Mary Hosley made a motion to accept the quote given by Integrity Tree Services of \$15,500, or the lowest available bid at the Manager's discretion, to remove roughly three acres of obstructions (trees) that need to be removed for the airport's weather system (AWOS) to be upgraded. Todd Jensen seconded this motion. A roll call vote was taken. **All voted in favor. The motion carries. YEA 6 / NA 0**

V. **New Business:**

Assistant Manager Dan Sanborn presented the airport's new Airport Layout Plan (ALP) from the consulting firm Mead & Hunt. Mary Hosley is working to add this updated ALP to the city of South Haven's files.

Airport Manager John Carlson addressed the board regarding the hangar wait-list and shed light on the fact that as the city continues to evolve into a tourist hotspot, the hangar wait-list is evolving with a growing number of pilots with primary residences in other areas of the country.

VI. **Member Comments:**

Chairman Brent Nichols commented on the runway conditions and said they were looking great. Fred Bower added that Randy Mitchell has been doing a great job with snow removal. The board unanimously agreed.

Mary Hosley moved to adjourn the meeting Brent Nichols seconded this motion. The meeting was adjourned at: 8:17pm.

**SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY**

Brent Nichols, Chairman  
Jon Woodhams, Geneva Township, Vice Chair  
Todd Jensen, South Haven Township  
Mary Hosley, City of South Haven  
Ross Woodhams, alternate for City of South Haven

Fred Bower, Covert Township  
Julian Allen, Covert Township  
Jim Sankofski, Casco Township  
Nancy Kelley, Treasurer  
John Carlson, Secretary